

Maryland Army National Guard

FIELD GRADE POSITION VACANCY ANNOUNCEMENT

OPENING DATE 15-Nov-13 CLOSING DATE 15-Dec-13 BOARD DATE TBD

POSITION TITLE: Squadron Executive Officer PARA/LIN: 101 / 02 AOC/SSI/FA/MOS: CI/02B

HIGHEST GRADE AUTHORIZED: Major (O4) BRANCH: BR IMMATERIAL

ORGANIZATION & LOCATION: HHT
E. Leslie Medford Armory
18 Willow St
Annapolis, Maryland 20141

WHO MAY APPLY: Open to all Traditional Infantry or Armored Officers of the Maryland Army National Guard in the ranks of MAJ or CPT eligible for promotion immediately upon selection who meet the eligibility criteria.

DESCRIPTION OF DUTIES: Second in Command of a BFSB Cavalry Reconnaissance Squadron. Act as the Commander's Chief of Staff. Directs, coordinates, supervises, and synchronizes staff operations. This includes responsibility for all staff activities, such as developing orders. Responsible for main CP operations and integrates and synchronizes plans and orders. XO's duties and relationships with the staff and subordinate commanders will be defined by the Squadron Commander who will also assign specific functional responsibilities. Responsible for the squadron sustainment warfighting function. Able to conduct and synchronize MDMP planning and staff exercises. Understand and implement MDMP through Command Post of the Future data systems.

REQUIRED QUALIFICATIONS: Infantry or Armor qualified. Graduates of Maneuver CCC at a minimum with a preference for ILE-RC Common Core and Advanced Operations and Warfighting Course graduates. Must meet the physical requirements of AR 350-15, AR 600-9, and AR 40-501. Applicant must not be flagged. Must hold a secret clearance. Must be in the ranks of MAJ or CPT eligible for promotion immediately upon selection who meet the eligibility criteria.

SPECIAL INFORMATION

Position is gender restricted to male officers. Position AOC is Combat Immaterial O2B00 (Infantry or Armor Branch). Assignment limitations of NGR 600-100 apply.

APPLICATION PROCEDURES

Forward the documents listed below to:

HQ, 1-158th Cavalry
COL Medford Armory
ATTN: S-1, CPT Eric Nelsen
18 Willow Street, Maryland 21401
Annapolis, Maryland 21401

1. Military Resume (Biographical Summary) in accordance with format in Appendix H NGR 600-100 (Officer applicants only).
2. Three most current available OERs/NCOERs.
3. Current ORB/ERB
4. Personnel Qualifications Record (PQR) printed from UPS.
5. DA Form 705 (APFT Scorecard) within 12 months of the board date. A physical profile may be submitted in lieu of APFT record.
6. Height-Weight Statements within 6 months of the board date. DA Form 5500-R/5501-R must be included if soldier exceeds authorized screening table weight of AR 600-9.
7. Optional applicant memorandum to provide additional information to the president of the selection board not contained in the above listed documents.

All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made the basis of military education, skills and individual experience.

Questions concerning this position vacancy announcement should be directed to:
CPT Eric Nelsen Commercial: (410) / 974-7400, extension 2052 E-Mail: eric.w.nelsen.mil@mail.mil