

## Maryland Army National Guard

### FIELD GRADE POSITION VACANCY ANNOUNCEMENT

OPENING DATE: 14 May 2016 CLOSING DATE: 14 June 2016 BOARD DATE: (TO BE DETERMINED)

POSITION TITLE: JOINT STAFF PLANS AND OPS OFFICER PARA/LIN: 103/08 (JFHQ 130A/020) AOC/SSI/FA/MOS: 01A00

HIGHEST GRADE AUTHORIZED: O3 BRANCH: IMMATERIAL

ORGANIZATION & LOCATION: MDNG JOINT STAFF  
CAMP FRETTERD MILITARY  
RESERVATION  
5405 Rue Saint Lo Drive  
Reisterstown, Maryland 21136

WHO MAY APPLY: Open to all Traditional Officers of the Maryland Army National Guard, who meet the eligibility criteria in the rank of CPT or eligible for promotion upon selection and those eligible to join the MDNG.

#### DESCRIPTION OF DUTIES:

Serves as the PLANS and OPS Officer for the MDNG JFHQ Joint Staff. Responsible for matters concerning training, operations, and plans for the Joint Staff. Develops courses and actions (COAs). Prepares, coordinates, and disseminates standing operating procedures (SOPs), orders, and directives. Synchronizes operations, to include reviewing and coordinating subordinate units' plans and actions. Coordinates with the JTF to place state assets within their areas of operations (AOs) as necessary and upon request. Coordinates and directs terrain and airspace management. Recommends priorities for allocating command resources and support. Coordinates staff planning, execution, and supervision of information operations (IO). Integrates composite risk management into operational planning in support of Defense Support to Civil Authorities (DSCA) in state and federal emergencies.

REQUIRED QUALIFICATIONS: Applicant must have completed military/civilain education commensurate with rank, policy and regulation. Must meet the physical requirements of AR 350-15, AR 600-9 and AR 40-501. Applicant must not be currently under suspension of favorable personnel actions. The position requires a Secret clearance.

### SPECIAL INFORMATION

Must hold a Secret clearance. Must be in grade of CPT/O3 promotable to within one year upon assignment.

### APPLICATION PROCEDURES

Forward the documents listed below to:

MAJ Chase Burnett  
Patrick.c.burnett.mil@mail.mil  
Fifth Regiment Armory  
29<sup>th</sup> Division Street  
Baltimore, MD 21201-2288

1. Military Resume (Biographical Summary) in accordance with format in Appendix H NGR 600-100 (Officer Applicants only).
2. Three most current available OERs/NCOERs.
3. Current ORB/ERB
4. Personnel Qualifications Record (PQR) printed from UPS.
5. DA Form 705 (APFT Scorecard) within 12 months of the board date. A physical profile may be submitted in lieu of APFT record.
6. Height-Weight Statements within 6 months of the board date. DA Form 5500-R/5501-R must be included if soldier exceeds authorized screening table weight of AR 600-9.
7. Optional applicant memorandum to provide additional information to the president of the selection board not contained in the above listed documents.

**All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made the basis of military education, skills and individual experience.**

Questions concerning this position vacancy announcement should be directed to:  
MAJ Chase Burnett Commercial: 410-576-6114 E-Mail: Patrick.c.burnett.mil@mail.mil