STATE OF MARYLAND
MILITARY DEPARTMENT
FIFTH REGIMENT ARMORY
BALTIMORE, MARYLAND 21201-2288

MDNG-AG-HRO (310-1q) 1 May 2001

HRO POLICY/GUIDANCE LETTER #40

SUBJECT: Assignments/Reassignments and Utilization of Active Guard/Reserve (AGR) Soldiers, Maryland Army National Guard

SEE DISTRIBUTION

1. REFERENCE: NGR 600-5 dated 20 February 1990, paragraph 1-4c(5)(i) and paragraph 3-4.

2. APPLICATION: This policy/guidance letter applies to all Maryland Army National Guard members on a Title 32 Active Guard Reserve (AGR) Tour.

3. PURPOSE: This letter establishes policy as it relates to the assignment/reassignment of AGR soldiers in the Maryland Army National Guard.

4. GOAL: To conditionally assign soldiers to other positions within the AGR Program and have them Military Education Program (MEP) qualified within 12 months.

5. The provisions outlined below are National Guard Bureau (NGB) policy:

a. AGR soldiers will be qualified for their assigned MTOE/TDA positions.

b. The Adjutant General may conditionally assign soldiers to other positions provided such soldiers have the potential to become qualified within 12 months of assignment.

This HRO Policy/Guidance Letter supersedes Policy/Guidance Letter #40 dated 1 July 1997, same subject

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6. All AGR enlisted soldiers being reassigned to MTOE/TDA positions for which they are not qualified; the following must be accomplished:

a. Request for reassignments will be submitted on Standard Form 52.

b. Property clearance will be accomplished and coordinated with DOL IAW current regulations and policies.

c. Supervisors must ensure that dates established for MEP do not exceed the 12-month requirement.

7. Supervisors must ensure that all AGR personnel are performing their duties inherent to the full-time position they occupy.

FOR THE ADJUTANT GENERAL:

ANNETTE M. DEENER
COL, GS, MDARNG
Human Resource Officer

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All Full-Time Support Managers/
Supervisors (Army Only)